

CONSTITUTION of the Campus Ministry Association of Northern Michigan University

Adopted - April 30, 1998
Revision December 7, 2000

Purpose and Mission

The Campus Ministry Association at Northern Michigan University has as its purpose to work as a unifying body that brings together religious and spiritual groups that are associated with the NMU community. We are mostly a self-regulated group who meets monthly during the school year. We report to each other on our various activities and regularly plan joint activities or projects. We are a non-denominational religious body open to all religious / spiritual groups. We desire to be an inclusive group for all people who are doing campus ministry work at Northern Michigan University.

Our desire is to provide spiritual and religious resources and information for anyone associated with the NMU Community. We promote the view that the spiritual / religious dimension of the individual is an integral part of the education, life and future of anyone in the NMU Community. We also believe development of this area will be a great advantage to the individual. We believe that our association helps foster unity and cooperation among our groups. We join together in this Association to promote this mission and purpose.

Article I - Name

The name of this organization is established as The Campus Ministry Association of Northern Michigan University. It is defined as a non-denominational religious body, open to all religious groups.

Article II – Membership

Section 1.

- A. Membership in Campus Ministry Association shall be open to full or part-time campus ministers or advisors, as well as others who are volunteers or student leaders appointed to represent their religious groups at Northern Michigan University. The Campus Ministry Association shall be composed of *full, associate and participating* members, as defined in the Bylaws.
- B. Full and Associate members, as defined in the Bylaws, shall be entitled to vote.

Section 2.

It is assumed that each representative meets the qualifications that have been established by that religious group. Each Campus Ministry Association member will act in a way that lives up to the highest moral and professional

standards. As much as possible we will live by the N.M.U. guidelines and policies that affect specific areas of campus ministry. (*For example: we will abide by the Posting Policy & Criteria set out by the University.*)

Section 3.

Each religious group is encouraged to advise the Campus Ministry Association of the appointment of any new campus ministry representatives to Northern Michigan University.

Article III – Purpose

The purposes of this Association shall be:

1. To provide a responsible agency for coordination and consultation between the Northern Michigan University campus ministries.
2. To provide a responsible agency for coordination and consultation between the campus ministries and the University.
3. To plan, evaluate, and develop Campus Ministry Association programs & events.
4. To promote the view that the religious dimension of people is an integral part of education, life, and future of the Northern Michigan University community.
5. To foster understanding of Northern Michigan University and Campus Ministry Association among local citizens.
6. To promote the professional development and enrichment of all who work in campus ministry.

Article IV – Organization

Section 1. Meetings

- A. Meetings shall be held monthly from August through May and at the request of any member, in consultation with the presiding officer.
- B. Meetings shall be conducted at mutually agreeable locations. A schedule of locations should be included in the minutes. The meetings will be open to anyone who is interested in attending.
- C. A quorum shall consist of a simple majority of the full and associate members.

Section 2. Officers.

- A. All officers shall be elected for a term of one year at the April or May meeting. Vacancies at other times shall be filled by a simple majority of the full and associate members at a regular meeting.

B. The Campus Ministry Association shall elect the following officers:

1. **President** - To chair all CMA meetings, appoint committees, and to continually seek opportunities for cooperative work among the membership. He / she will coordinate with the University on any appropriate issues, including reporting annually to the Vice-President for Student Affairs at NMU.
2. **Vice-President / Secretary** - To function for the chairman in his / her absence and to keep minutes of CMA meetings. He / she will send out minutes of each meeting to all members, keep an accurate list of current members and send membership registrations annually and for any new members.
3. **Treasurer** - To take care of all financial matters of the CMA and to make periodic reports to the CMA. He / she will keep accurate records of all income & bills to be paid. He / she will be responsible for any CMA accounts.
4. The officers have the responsibility to arrange for any requested services with the NMU administration.

Section 3. Committees

- A. The CMA President will appoint members of the CMA to committee work, as needs arise.
- B. Committees may, from time to time, include students, faculty, staff and / or administration personnel as is appropriate.

Section 4. Rules Regarding Constitutional Revisions

A. Articles

1. Articles of this constitution may be changed by a two-thirds (2/3) majority vote of the total full and associate members.
2. Voting shall be done by roll call or proxy.
3. The president shall, in writing, notify all members of proposed constitutional changes at least 2 weeks in advance of the time when a ratification vote is to be taken.

B. Bylaws

1. Bylaws to this constitution may be amended by a two-thirds (2/3) majority vote of the full and associate members present and voting, providing that no less than two-thirds (2/3) of the full and associate membership is present.
2. The President shall notify, in writing or verbally, all members of proposed bylaws changes at least one (1) week in advance of the time when a ratification vote is to be taken.

Article V - Operating Principles

Section 1.

A. From an official / organizational standpoint we report to or fit under the Office of the Vice-President for Student Affairs at NMU. We welcome ideas and advice from any other department or office on campus that might have an issue that relates to our groups. Most of the groups involved with the Campus Ministry Association are also recognized as official clubs through the Student Activities and Leadership Programs Office. Most operational needs such as room reservations, poster approval, campus mail, etc. are handled through this office.

B. The CMA will seek to conduct itself in harmony with University regulations.

C. An attempt should be made each year to meet with The NMU President, NMU Vice-President for Student Affairs and the NMU Dean of Students. (Oct.-Dec.)

Section 2.

A. The CMA shall act as a body concerning public policy statements. Such statements shall be made in writing by the presiding officer with the consent of a simple majority of the full and associate CMA members. Provision shall be made for dissenting opinions.

B. The name of the Campus Ministry Association shall be the property of that organization and may not be used by any member acting independent of the Association. Reference may be made to membership in CMA for identification purposes. (e.g. _____ Ministry is a member of the NMU Campus Ministry Association.) The name of the CMA may not be attached to any program or activity without the express consent of a majority of the full and associate members.

Section 3.

This constitution shall be adopted immediately upon the approval of the membership.

BYLAWS of the Campus Ministry Association of Northern Michigan University

Adopted - April 30, 1998

I. MEMBERSHIP STATUS

Membership in the Campus Ministry Association of Northern Michigan University will be granted according to the following:

A. **Full Membership** status shall apply to full-time religious workers and / or ordained campus ministers who:

- 1) are officially assigned by their respective religious agencies to work at least thirty (30) hours per week as campus ministers.
- 2) make payment of dues in the amount of \$25.00 annually per academic year.
- 3) make a commitment to attend CMA meetings regularly.
- 4) make a commitment to be active in the CMA sponsored activities each year.
- 5) make a commitment to be active in student university life.

B. **Associate Membership** status shall apply to religious workers and/or ordained campus ministers who:

- 1) are officially assigned by their respective religious agencies to work at least 15 hours per week as campus ministers.
- 2) make payment of dues in the amount of \$20.00 annually per academic year.
- 3) make a commitment to attend CMA meetings regularly.
- 4) make a commitment to be active in CMA sponsored activities each year.
- 5) make a commitment to be active in student university life.

C. **Participating Membership** status shall apply to religious workers, ordained ministers, volunteers and /or student leader representatives who:

- 1) make payment of dues in the amount of \$5.00 annually.
- 2) make a commitment to attend a least three (3) meetings annually.

II. VOTING PRIVILEGES

A. Voting privileges shall be extended to no more than two members of any religious group or agency.

B. Voting privileges shall be limited to Full and Associate members.

III. MAINTENANCE OF MEMBERSHIP ROSTER

1) The Vice-President / Secretary shall annually prepare a list of members of CMA, including each member's status in accordance with the above criteria, and submit the list for approval at the September CMA meetings. Applications for new membership or requests for change in status, after the October meeting, shall be made to the chairperson, who shall place them on the agenda for consideration at the next regular meeting.

2) The membership roster, as approved by CMA, shall serve as the official list of CMA members for transmission to the Vice President for Student Affairs. The Office of the Vice President for Student Affairs shall be immediately informed of any changes in CMA Officers and / or membership.

3) The President will designate someone to post an accurate and up to date list of *Opportunities for Spiritual Growth* and / or CMA groups in the display case by the Meditation Room in the University Center.

IV. ADOPTION AND IMPLEMENTATION

These Bylaws and any amendments to them must be approved or amended by a 2/3 majority vote of the full and associate members. These bylaws shall be declared adopted immediately upon the approval of the membership.

GENERAL INFORMATION About the Campus Ministry Association of Northern Michigan University

1. It is a non-denominational religious body open to all religious groups.
2. Membership is open to ordained clergy, campus workers, lay representatives and /or student leader representatives who have been officially appointed to represent their religious groups at NMU (see: Campus Ministry Association Bylaws).
3. Meetings are held on the first Thursday of each month at various campus ministry centers or designated meeting sites.
4. Campus Ministry Association members receive various services and privileges at NMU (see: University Services Available to Members of the Campus Ministry Association).
5. The purpose of the Campus Ministry Association, as stated in the Constitution, is:
 - a. To provide a responsible agency for coordination and consultation between the Northern Michigan University campus ministries.
 - b. To provide a responsible agency for coordination and consultation between the campus ministries and the University.
 - c. To plan, evaluate, and develop Campus Ministry Association programs & events.
 - d. To promote the view that the religious dimension of people is an integral part of education, life, and future of the Northern Michigan University community.
 - e. To foster understanding of Northern Michigan University and Campus Ministry Association among local citizens.
 - f. To promote the professional development and enrichment of all who work in campus ministry.

UNIVERSITY SERVICES Available to the Members of the Campus Ministry Association of Northern Michigan University (Membership Services) Revised November 17, 1999

The following services will be provided by Northern Michigan University to members of the Campus Ministry Association: (* Items also available to participating members.)

- *1. Staff-campus minister ID card (provides authorization to use University library services).
2. Temporary parking permits issued annually to full and associate members only.
(In accordance with NMU Public Safety Parking regulations, students do not qualify for this service.)
- *3. Listing in the Campus Directory.
- *4. A Campus Directory.
- *5. Use of Campus Mail Services.
6. An e-mail address issued by academic year.
7. Use of meeting rooms for worship services at the same rate charged to University departments.
8. Use of University vehicles at the normal reimbursement rates in connection with student organization activities.
9. Computer listings and address labels for students according to religious affiliation.
10. Reduced rates at the Physical Education Instructional Facility (includes PEIF and the Superior Dome).